

**DEPARTMENT MEETING MINUTES**  
**Department of Kinesiology**  
**Room 3150 Medical Sciences Center**  
**Friday, December 8, 2017**  
**1:30 p.m.**

Present: D. Bell, R. Benedict, B J. Branchaw, A. Butz, L. Cadmus-Bertram, L. Cappabianca, R. Carda, L. Contreras, G. Dierks, G. Diffie, D. Edwards, T. Gattenby, K. Gruben, P. Hills-Meyer, N. Krattiger-Ziltener, C. Kuhrasch, M. Kuklinski, B. Larson, A. Mason, J. Nicolai-Heckman, K. Pickett, W. Schrage, D. Seib, M. Shields, J. Stamm, D. Timm, B. Travers, M. Wermund, A. Winterstein, S. Wright.

The meeting was called to order by G. Diffie at 1:30 p.m.

I. Approval of agenda and minutes:

- a. It was moved and seconded to approve the agenda. Motion passed unanimously.
- b. It was moved and seconded to approve minutes from November 3 department meeting. Motion passed unanimously.

II. Announcements:

- Holiday Party is December 19 @ Brink Lounge from 4:30-7:30pm.
- Search for SoE Assistant Dean for facilities is down to four candidates. Please attend one of the presentation sessions on 12/13 and 12/19.

III. Committee Reports:

- a. Adapted: Received a \$6,000 donation from a former client's family. One of the clients was recently featured in an Active Badger video.
- b. Athletic Training: Large number of December graduates. Certification went well. Feb. 17 – Educational Symposium at Discovery Center. Several guest speakers including Dr. Johna Register-Mihalik from UNC-Chapel Hill who will speak on brain safety.
- c. Equity, Diversity & Climate: Graduate seminar discussion on Hillbilly Elegy went well. The committee meeting discussed the results of the climate survey. Departmental Commemorate potluck event will take place on Jan. 18, 2018 @ 11:30am. Send Danielle 5 fun but true facts before Jan. 8 for a trivia game.
- d. Graduate Studies: New application review system. Please return comments on applications as soon as possible.
- e. Marsh Center: No report.
- f. OT: In the midst of self-study. Reviewing 315 completed applications.
- g. Physical Education: Dustan Baldassari was chosen as Major of the Year. Reviewing the internship program. Received 13 new applications this fall.
- h. Scholarships: Committee meeting next week. Graduate deadline for scholarship applications will likely be 2/15-3/1. Waiting to hear if money is available from Jeff Hamm. CSA will be going away after this year.

- i. Space, Facilities and Technology: Ongoing issues with the A/V equipment in Room 1140. Please use laptop.
- j. Undergrad Studies: Enrollment went well. Work on health promotion major is ongoing.

IV. Special Presentations:

- a. Dan Timm presented a brief cultural awareness presentation that discussed types of diversity, levels of getting to know people and how they affect personal interactions.
- b. Syllabi Review – Gary discussed the project introduced through the provost's office. Effective March of 2019, the Higher Learning Commission accreditation review requires that syllabi (starting with Spring 2018) must contain certain information including course learning outcomes, number of credits and how the course meets the credit hour policy. Information will be distributed to help conform to the new policies. Further information is available at [teachlearn.provost.wisc.edu/course-syllabi](http://teachlearn.provost.wisc.edu/course-syllabi)

V. Agenda Items:

- a. Kines 112 new course proposal – Part of a FIG with Math 112 and Kines 100. Approved unanimously.
- b. Kines 150 new course proposal – D. Edwards explained it will be an introduction to the new Health major. Will cover diversity, disability, obesity, environment among other topics. No prerequisites. Approved unanimously.
- c. Kines 370 – PE course change proposal. Approved unanimously.
- d. Kines 371, 372, 373 course change proposals. Mostly renaming courses to reflect practicum content more accurately. Approved unanimously.
- e. Kines 375 course change proposals. Repeatable course to allow students to develop skills they may be lacking. Approved unanimously.
- f. Kines 508 – Syllabus Review – Science and Athlete Monitoring – new course offered this summer by Dave Bell. Hopes to eventually offer as 400/500 level course if successful.
- g. Kines 508 – course change proposal to remove “graduate student” prerequisite since the prereqs are currently being enforced which prevents undergrads from enrolling. Approved unanimously.
- h. EMS Surveys – Morgan will be using surveys at the end of the semester to gather information on learning outcomes and other relevant data. Some discussion of when to distribute and how students are identified.
- i. Kines 337 and 338 course change proposals. Preemptive proposals to move the two courses to the new Anatomy & Physiology subject heading when it is approved. Approved unanimously.
- j. Kines 568 course change proposal – formerly C&I 457. Simply moving class over to kinesiology and amending the outdated prerequisites. Approved unanimously.

Adjourned: 2:54pm